

Gareth Owens LL.B Barrister/Bargyfreithiwr
Chief Officer (Governance)
Prif Swyddog (Llywodraethu)



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To: Cllr Robert Davies (Chair)

Councillors: Gillian Brockley, David Coggins Cogan, Steve Copple, Jean Davies, Ian Hodge, Alasdair Ibbotson, Paul Johnson, Gina Maddison, Roz Mansell, Ted Palmer, Michelle Perfect, Vicky Perfect, Linda Thew, Arnold Woolley and Antony Wren

1 July 2022

Dear Sir/Madam

NOTICE OF REMOTE MEETING
CONSTITUTION AND DEMOCRATIC SERVICES COMMITTEE
THURSDAY, 7TH JULY, 2022 at 2.00 PM

Yours faithfully

Steven Goodrum
Democratic Services Manager

The meeting will be live streamed onto the Council's website. The live streaming will stop when any confidential items are considered. A recording of the meeting will also be available, shortly after the meeting at <https://flintshire.public-i.tv/core/portal/home>

If you have any queries regarding this, please contact a member of the Democratic Services Team on 01352 702345.

A G E N D A

1 APPOINTMENT OF CHAIR

Purpose: To note that at the Annual Meeting, Council resolved that Councillor Rob Davies be appointed as Chair of the Committee.

2 APPOINTMENT OF VICE-CHAIR

Purpose: To appoint a Vice-Chair for the Committee.

3 APOLOGIES

Purpose: To receive any apologies.

4 DECLARATIONS OF INTEREST (INCLUDING WHIPPING DECLARATIONS)

Purpose: To receive any Declarations and advise Members accordingly.

5 MINUTES (Pages 3 - 8)

Purpose: To confirm as a correct record the minutes of the meeting held on 26 January 2022.

6 REVIEW OF THE TERMS OF REFERENCE AND INTRODUCTION TO THE WORK OF THE COMMITTEE (Pages 9 - 22)

Purpose: To explain the role and work of the Committee to new Members of the Committee.

7 ADOPTION OF THE NATIONAL MODEL CONSTITUTION (Pages 23 - 26)

Purpose: The County Council's Constitution is based on a national model produced jointly by the WLGA and Lawyers in Local Government (the Monitoring Officer's professional group). The model is 8 years old so WLGA and LLG commissioned an update. The Council needs to apply the updates to its own Constitution and consider whether any other changes are necessary.

8 UPDATE ON THE INDUCTION PROGRAMME (Pages 27 - 44)

Purpose: To update Councillors on progress and attendance at Phase 1 of the Induction Programme and to share the proposals for Phase 2.

9 FORWARD WORK PROGRAMME (Pages 45 - 50)

Purpose: To agree the items of business to be discussed at future meetings.

Please note that there may be a 10 minute adjournment of this meeting if it lasts longer than two hours